

KINGTON ST MICHAEL PARISH COUNCIL

DRAFT MINUTES Extraordinary Council Meeting

held at 7.45pm

Kington St Michael Club, Kington St Michael SN14 6JB

24th November 2016

Present: Cllr A Cole (Chairman), Cllr W Isaac and Cllr J Newton

Also Present: Wiltshire Councillor H Greenman and Mr V Vines MBE Clerk of the Council.

NOTICE OF MEETING – Public Notice of the meeting was given in accordance with Schedule 12, para 10 (2) of the Local Government Act 1972. The Council Meeting originally scheduled for the 17th November 2016 was not called as it would have been inquorate.

PUBLIC QUESTION TIME

There were no Questions raised

REPORTS FROM UNITARY COUNCILLOR, PARISH COUNCILLORS & COUNCIL REPRESENTATIVES

Wiltshire Councillor H Greenman reported that he had been unable to call in planning application 16/08850/FUL for Committee consideration and consequently he had advised the applicant to withdraw and resubmit the proposal. He reported that he had a meeting arranged with relevant officers and adjacent landowner/s to discuss the Tor Hill footpath project on Tuesday 29th December 2016.

There were no further Reports received that were not covered by later Agenda items.

16/061 APOLOGIES FOR ABSENCE

Apologies were received and accepted from Cllr R Sealy and Cllr R Wicks

16/062 Declaration(s) of Interest – In accordance with Kington St Michael Parish Council's Code of Conduct and Standing Orders

No interests were declared

16/063 MINUTES Members had previously been circulated with the Minutes.

The Council received, approved and signed as a true record the Minutes of the Parish Council Meeting held 15th September 2016. **Cllr A Cole proposed, Cllr J Newton seconded and RESOLVED UNANIMOUSLY**

The Council received the Minutes of the Parish Council Meeting held 20th October 2016. Consideration and approval was deferred until the next Council Meeting as insufficient Members were present to confirm their accuracy. **(noted)**

16/064 **PLANNING** - Prior to the consideration of each Planning Application the Council provided the opportunity for Applicants and their Representatives and interested parties to address the Council.

Planning Applications:

16/09220/LBC
2 Replacement Doors and 1 Replacement Window
Barnsgate, Kington St Michael SN14 6HX
For Mr Mulholland

Following consideration of the application the **Council resolved that they had no objections** to the proposals

Cllr A Cole proposed, Cllr J Newton seconded and RESOLVED UNANIMOUSLY

16/10259/TCA
Crown Lift to 3 Metres from Ground level and 9 Metre Height Reductions to 2
Fir Trees
Magpie Cottage, 1 Kington St Michael SN14 6HX
For Mrs Jacqueline Lock

Following consideration of the application the **Council resolved that they had no objections** to the proposals

Cllr A Cole proposed, Cllr J Newton seconded and RESOLVED UNANIMOUSLY

There were no further planning applications to consider

Planning General:

There were no decisions or planning matters to report

16/065 **FINANCE**

The Council considered financial matters and received notification of receipts and invoices for payment.

a) **Payments :**

Cheque No

100370	Ideverde Limited. Inv GM745028 30.09.16	£ 782.80
100371	Ideverde Limited. Inv GM745207 31.10.16	£ 148.37
100372	Grant Thornton UK LLP. Inv 8613856 15.11.16	£ 120.00
100373	Digiprint. Inv DPCH/16489 21.11.16	£ 34.72
100374	St John Ambulance. Inv SP16020080 15.11.16	£ 60.00

Cllr A Cole proposed, Cllr W Isaac seconded and RESOLVED UNANIMOUSLY

b) **Receipts:**

There were no Receipts since the last Council Meeting

c) **Bank Accounts:**

The Council noted that the Council's Bank Account balances at 14th November 2016 were:

HSBC Main Business A/c No 31545043	£24,786.68
HSBC Reserves A/c No 21545078	£15,600.77
HSBC Charities A/c No 71545051	£ 760.75
HSBC Defibrillator A/c no 51563041	£ 867.37

d) **Council Budget Year 2017-2018:**

The Council noted that they would need to consider and agree their spending proposals for the next Council Year at the 12th January 2017 Meeting in order to agree a Precept requirement to meet the timescale of Wiltshire Council. Council Members were requested to consider proposals in the interim period to allow an assessment of cost implications for the Clerk to prepare alternative Budget forecasts for consideration at the January 2017 Meeting.

16/066 **HIGHWAY MATTERS**

- a) **Parish Stewards Programme/ Requirements:** general issues for the Local Highway & Streetscene Community Team.

The Parish Steward scheme was re-introduced in October 2016. The Council had been advised that their Parish Steward was Mr Adrian Wyatt and it was agreed that Cllr J Newton and Cllr W Isaac, if available, would meet him when he next visits on the 12th December 2016 to ascertain what works he was able to carry out and to provide a link between the Council and the Steward. The Council noted receipt of the Local Highways (Cllr Mr Whitehead's) November 2016 Newsletter and attachments. **(noted)**

- b) **Rights of Way:** general issues in regards to Public Footpaths and Bridleways within the Parish. No issues were raised. **(noted)**

- c) **Highway Conditions and Maintenance:** general issues in regards to Highway Conditions and Maintenance within the Parish.

a) Tor Hill Ivy Growth and Footpath. Wiltshire Councillor H Greenman had advised earlier in the meeting that a meeting had been arranged with interested parties on the 29th December 2016. **(noted)**

b) The Ridings/Town Close. Pruning of Cherry trees and other tree works. Greensquare had been contacted in regards to the Town Close trees and advised that they were not their responsibility. In the circumstances the Clerk was asked to inform Wiltshire Council that as the trees were on Wiltshire Council owned land the responsibility lay with them and that they should take the necessary action. **(noted)**

16/067 **UPDATE ON STANDING ITEMS**

- a) Recreation Ground -

- i) QE2 Recreation Field Group. The Group had been successful with a Chippenham Community Area Board grant application. **(noted)**
- ii) Bonfire Night, Saturday 5th November 2016. The event had been a success and the Council now awaited reimbursement of their costs in regards to fireworks and St John Ambulance from the funds raised. **(noted)**
- b) Notice Boards – There was no update. **(noted)**
- c) Flooding & Drainage – There was no update. **(noted)**
- d) Parish/Community Website/Social Media – There was no update. **(noted)**
- e) Asset Register – There were no changes required. **(noted)**
- f) Insurance – There were no issues raised. **(noted)**
- g) Tor Hill Footpath Project – Wiltshire Councillor H Greenman had provided an update under Minute 16/066 c (a). **(noted)**
- h) Kington St Michael Village Hall – There were no issues raised. **(noted)**
- i) Wiltshire Council Chippenham Area Board and Rural Parish Forum: The Council noted that the most recent Area Board Meeting was held on Monday 7th November 2016. The next meeting is scheduled for Monday 16th January 2017 in the Neeld Hall. The Rural Forum had met on the 21st September 2016 in The Kington St Michael Club and the next meeting would be held on Wednesday 23rd November 2016 in the Goss Croft Hall, Upper Seagry at 7.30pm. **(noted)**
- j) Kington St Michael Neighbourhood Plan – There was no further progress made to date. Cllr J Newton advised that a community meeting had been arranged in the KSM Village Hall for Monday 14th November 2016 but this had been cancelled to allow more discussions with the Wiltshire Council Link Officer, Sophie Davis, and to agree the most appropriate way forward. **(noted)**
- k) Village Newsletter – There was no update. **(noted)**

16/068 CLERKS REPORT

The following items were received for decision, information, and circulation and for future discussion and matters arising and updates from previous meeting/s.

- a) Wiltshire Council Operational Flood Working Group North. The Council noted that the Notes from the 7th September 2016 Meeting were now available, that a Meeting was scheduled for the 16th November 2016 in the Council Chamber, Monkton Park and that a further Meeting was to be held on the 19th January 2017, venue to be announced. **(noted)**
- b) Chippenham Site Allocations Plan Consultation. The Council noted that a Consultation was taking place on further modifications to the draft Plan with an addendum to the Sustainability Appraisal Report from Monday 31st October until 5.00pm on Monday 12th December 2016. **(noted)**
- c) North Site, Kington St Michael Road, Kington Langley SN15 5PX. Pursuant to Minute 16/048 (f) the Council had written to the Traffic Commissioners in regards to the application to operate 2 goods vehicles from the site. A response

had been received that advised that representations could only be received from individuals and not from Parish Councils. **(noted)**

- d) Parish Council Vacancies. The Council noted that four Vacancies existed, that the Council could co-opt eligible applicants and that efforts need to continue in advertising the Vacancies and filling the positions. **(noted)**

16/069 COUNCILLORS REPORTS AND ITEMS FOR NEXT FULL COUNCIL MEETING

There were no issues raised.

16/070 DATE OF NEXT MEETING

The next Meeting of the Council will be held on **Thursday 12th January 2017** at **7.45pm** in Kington St Michael Village Hall.

Signed:

Chairman, Kington St Michael Parish Council

Date: **12th January 2017**