

Appendix 5—Detailed Action Plan

IMPROVEMENTS, CONSERVATION & HOUSING

Time Scale /Section	Action	Responsible Party	Progress & Action Dates
On-going	Monitor all planning applications north of Chippenham and all boundary changes affecting the area.	Parish Council	N/A
	Keep in contact with the Parish Council and North Wiltshire District Council Footpaths Officer and Landowners. Liaise with Women Out Walking who are undertaking a survey of the footpaths. Findings to be passed to The Parish Council.	Women Out Walking	WOW have reported back to the P.C. and continue to liaise with the footpaths officer
	Monitor District Council policy and planning applications.	Parish Council	N/A Wiltshire Council now established
ShortTerm	Identify the status of the green areas within the village envelope and Parish. Note 1st draft of the village design statement shows green areas.	Parish Council / Village Design Statement representative John Hall	John Hall doing this on behalf of the Village Design Statement. Ongoing.
	Identify those areas which are vulnerable to change. Dependent on the housing needs survey by NWDC. Note also included in draft village design statement.	Parish Council / Village Design Statement representative John Hall	July / Aug 2009
	Arrange a weekend environmental presentation by Wiltshire Wildlife Trust to identify potential options for the Parish.	Wiltshire Wildlife Trust / CAVE / Wye Energy Agency	Done
	Identify those residents who expressed an interest in and collect application forms to request a green collection from NWDC	Kenn Virr	We now have a green collection. It is still possible to join.
Long Term	Investigate the possibilities of affordable housing. Assess the demand and survey possible sites - Note Parish Council progressing.	Parish Council / Alms Houses / Westlea Housing	December 2009

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ROADS & TRANSPORT

Time Scale /Section	Action	Responsible Party	Progress & Action Dates
Short Term	To reduce speed of traffic through village develop proposals for improved signage at access and egress points and investigating locally trained speed watch initiatives	Parish Council	On-going
	Approach local businesses and emergency services to determine whether alternative routes can be found. Liaise with school to encourage use of school bus.	Parish Council	Done
	Liaise with Council to advise on powers of parking restriction regarding parking on pavements. Develop signage proposals to request visitors to respect the needs and wellbeing of local residents and utilize car parks provided by pub and village hall	Parish Council	On-going
	Liaise with the Council to develop an enhanced pavement strategy. Note meeting held with WCC, Parish Council considering options.	Parish Council & Wiltshire Council	Ongoing
	Maintain existing public transport provision during day times	Parish Council	On-going
Medium Term	Work with the council to aim to reduce speed to 20mph and improve traffic calming provisions and signage. Note Wiltshire Council reluctant to reduce speed limit. Efforts to improve signage continue.	Parish Council	December 2009
	Request satellite navigation companies to change directions on route finders.	Parish Council	Done
	Undertake a detailed car parking study with North Wilts CC and explore further opportunities for car parking provision. Note now with Wiltshire Council	Parish Council	December 2000
Long Term	Improve pedestrian safety through reclaiming land adjacent to Tor Hill. Note included in pavement strategy.	Parish Council	Done
	Include an evening bus service in the local transport hub strategy and discuss opportunities with local taxi firms to provide subsidized fares by minimizing number of journeys.	Parish Council NWDC now Wiltshire Council	December 2009

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RECREATION FIELD

Time Scale /Section	Action	Responsible Party	Progress & Action Dates
Short Term	Meet with Village Hall Committee	Recreation Field Working Group	Done
	Agree Business Plan	Recreation Field Working Group	September 2007
	Obtain planning permission for levelling pitch	Recreation Field Working Group	Done
	Obtain funding for levelling pitch	Recreation Field Working Group	May 2008
	Phase 1 Development Level Pitch	Recreation Field Working Group	Complete 2008
Medium Term	Obtain planning permission for new facilities. Note proposal for shelter under consideration.	Recreation Field Working Group	2009
	Obtain funding for new facilities	Recreation Field Working Group	2009
Long Term	Phase 2 Development. Build new facilities	Recreation Field Working Group	2009

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VILLAGE HALL

Time Scale /Section	Action	Responsible Party	Progress & Action Date
Short Term	Meet with Recreation Field Working Group	Village Hall Management Committee	Done
	Publicise availability of hall at weekends and some weekday afternoons and prioritize usage for Parishioners	Village Hall Management Committee	Done.
	Investigate provision of entertainment events using “Community Arts Wiltshire”	Village Hall Management Committee	Done
Medium Term	Return Old Village Hall to community use subject to sufficient demand and the charity remaining financially viable. Note demand currently insufficient to cover costs.	Village Hall Management Committee	On-going
Long Term	Investigate possibility of selling current Village Hall, using funds achieved for a purpose built hall in another location. Note conditions of transfer do not allow sale.	Village Hall Management Committee	2009

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CRIME & COMMUNITY SAFETY

Time Scale /Section	Action	Responsible Party	Progress & Action Date
Short Term	Identify community policeman and encourage greater involvement in the Parish. Note PC Heather Barham is community police woman.	The Parish Council & The Police	Done
	Re-form the Neighbourhood Watch. Ivan Balmforth	The Parish Council & The Police	Done

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PARISH ECONOMY

Time Scale /Section	Action	Responsible Party	Progress & Action Date
Short Term	To work with the Post Office/shop to improve support from the Parish and expand goods & services available	Parish Council & Post Office Working Party	Done
	Initiate a “business breakfast” for representatives of local businesses. To discuss how to further improve the Parish economy and improve awareness of local services, etc. Also to assist in identification of grants, training etc.	Parish Plan Economy Group	Done & on-going
	Parish based businesses providing services to the local economy to be encouraged to advertise on the Parish website and to be listed on the Parish notice boards.	Parish Plan Economy Group	Done
	In conjunction with “Environmental Awareness Day” provide opportunity to advertise local businesses and services.	Parish Plan Committee	Done
Medium Term	To assist local businesses to identify external resources and access to funding, grants, etc. such as Business Link, Chamber of Commerce, etc.	Parish Plan Economy Group	Done
	Promote energy conservation and the use of alternative energy in local businesses	Parish Plan Economy Group	On-going.
	To identify location for secure central drop-off/pick-up point for courier services Sarabian & village shop	Parish Plan Economy Group	Done
	Investigate possibility of separate Business focussed notice board in village In village shop	Parish Plan Economy Group	Done
Long Term	Promote provision of additional office space, workshops, etc for small businesses within Parish	Parish Council in liaison with Parish Plan Economy Group	On-going
	Provide additional daytime parking for existing and new business premises	Parish Council in liaison with Parish Plan Economy Group	On-going